

DRAFT (for comment at TOG 6th January 2011)

Minutes of the meeting of the **CHESTERFIELD CANAL PARTNERSHIP EXECUTIVE STEERING GROUP** held at Retford Enterprise Centre, Nottinghamshire, on Thursday 28th October 2010.

Attending

Cllr Kathleen Sutton	Bassetlaw District Council
Sandra Withington	Bassetlaw District Council
Cllr Pat Proctor	Chesterfield Borough Council
Mark Shewring	Chesterfield Borough Council
Cllr Andrew Jackson	Derbyshire County Council
Martin Dowson	Derbyshire County Council
Peter Storey	Derbyshire County Council
Helen Fairfax	North East Derbyshire District Council
Cllr Liz Yates (Chair)	Nottinghamshire County Council
Andy Wickham	Nottinghamshire County Council
John Nuttall	British Waterways (East Midlands)
Tony Harvey	British Waterways (Regeneration)
Lucie Hoelmer	British Waterways (Regeneration)
Geraint Coles	Chesterfield Canal Partnership
Robin Stonebridge	Chesterfield Canal Trust
Ed Green	Derbyshire Wildlife Trust
John Baylis	Inland Waterways Association

1. Apologies

Cllr Harold Laws	North East Derbyshire District Council
Cllr Jenny Whysall	Rotherham Metropolitan Borough Council
David Trickett	Chesterfield Canal Trust

Subject, Discussion, Comment

2. Minutes of Last Meeting

3. Matters Arising

Page One: Vice Chair CCP: It was proposed that Cllr Harold Laws NEDDC be the next Vice Chair of the Chesterfield Canal Partnership.

AW noted that it was likely that he would be made redundant in the near future due to changes at NCC and that this could affect his ability to chair the TOG. All shared concern over this development but it was requested he remained Chair of TOG until his, and others, positions became clear.

Page Two: JB reported that he had spoken to SJ over the slipway design at Staveley Town Basin. GC confirmed design changed to

Actions

Accepted as a true record

GC to formally invite Cllr Laws to be next Vice Chair.

incorporate new standards.

Page Two: Item 6. GC reported that he had received feedback on Next Navigation from all local authorities with the exception of RMBC. Assurances had been received from RMBC that the matter was now in hand and that he could expect a response shortly.

Page Three: Item 8. Done – see below Item 5.

Page Three: Item 13 – Evaluation for Development Manager Post. No formal response as yet from DCC – issue looks likely to be overtaken by proposed changes to Partnership.

GC to pursue.

Cllr Yates and Cllr Jackson to discuss.

4. Funding and Future of the Partnership (Robin Stonebridge, Chair, CCT) (presentation)

RS examined options for the future of the Partnership. Suggested that the best route would be the formation of an independent Company to delivery the restoration objects of the CCP. General agreement with the conclusions of the presentation.

5. Proposed Governance Structure for the Delivery of Major Projects (Geraint Coles, CCP) (presentation & paper attached)

GC outlined the proposed structure consisting of a stakeholder group, a delivery company with charitable objects and a series of community enterprises.

The officer made four recommendations. On reflection by the ESG these were slightly modified to read:

- a. That the Chesterfield Canal Partnership continues to function as an inclusive cross border advisory unincorporated partnership.
- b. That the Chesterfield Canal Partnership seeks to establish an incorporated body for the purposes of delivering major projects.
- c. That the Chesterfield Canal Trust be supported in the foundation and establishment of the Lockside Community Interest Company with the express purpose of developing income streams to support the long term maintenance of the waterway.
- d. That the Development Manager should now undertake detailed consultation with all partners and produce a detailed structure for consideration at the February meeting of the Executive Steering Group.

GC to prepare a memorandum and articles of incorporation
GC to assist CCT in legal registration of Lockside CIC.

GC to undertake consultation and produce proposals.

Acceptance of the modified recommendations was proposed by John Baylis and seconded by Peter Storey. Agreed unanimously.

Several issues were raised by EG & TH concerning liquidity, asset base and liabilities and set up and transfer issues. LH & TH noted need for mechanism for cash flow.

GC to note.

An offer of assistance with preparation of documentation by Tony Harvey was gratefully accepted by GC.

GC to note.

6. Planning for Heritage Lottery Bid (GC)

GC gave a presentation in which he outlined the shape of the proposed HLF bid. Copies of the first draft of the bid were distributed. GC drew attention to the fact that HLF had yet to respond to the initial bid and that the shape and areas covered by the bid may yet change.

GC noted that the costs for stage one (development) are based on existing planned contributions for next year (and thus are cost neutral to Partners) and that the costs for stage two (delivery) are all subject to revision.

The main issue to face partners will be the long term maintenance of the waterway asset, although it was noted that the scheme was built around creating opportunities for income generation in an effort to reduce net public liability.

It was agreed that the bid was approved in principle and subject to revisions required by Partners.

GC to prepare second draft.

7. Development Updates

Chesterfield Waterside (GC) Final reserved matters issues being worked through. New promotion pack with revised site plan being printed and will be distributed to partners ASAP.

GC to distribute Waterside info when available.

Hollingwood Lock House (GC) Original lock house has been stripped back and repairs on the walls are underway. Foundations and steel frame for extension building is nearing completion. All within schedule.

GC to monitor progress

Grant of £20,000 towards the café extension sought by GC through CCT from Viridor via DET in September. Granted in October.

CCT to claim award and ensure payment to DCC.

Staveley Town Basin & Markham Vale (PS/GC) Town Basin contract out to tender and work should start on site in January.

PS to let contract.

Link from Town Basin back to Mill Green under construction by Canal Trust is making great progress. Need to agree line of next section to continue CCT work-party momentum.

PS, SJ & GC to agree line of wash wall for next stage.

Additional funding required to complete Link section being sought through bid to Coalfields Regeneration Trust.

GC, RS & MB to pursue bid.

Bid for lock foundation funding made to Lafarge (GC via Canal Trust) with match funding secured from Inland Waterways Association Restoration Committee.

GC to follow up and report.

Doe Lea Valley (GC/PS) Site investigation concluded. Report with structural engineers to design foundations for aqueduct.

Renishaw (PS) Yorkshire Water have agreed design to move water main. Works due to commence in near future once payment issues resolved.

PS to monitor progress

Killamarsh / Kiveton (GC) Meeting with BW very productive. Provisional agreement for MOU regarding possible further restoration. Further meetings planned.

GC to meet TH & LH to discuss best way forward.

Worksop / Retford / West Stockwith (JN) Works on towpath between Shireoaks and Worksop successfully completed by BW ahead of schedule and below budget. Small opening event planned for 26 November 2010 at 10am at Deep Lock (Lock Keeper pub), Worksop.

JN to make further bid to ERDF

JN & GC to organise event.

Trent Vale Landscape Partnership (AW) Now nearing end of 1st year and good progress made in spite of repeated problems with Beckingham Willow Works. AW noted the degree of experience of dealing with HLF now present in NCC & local BW and suggested this will be of value in bid preparation.

GC to note and access expertise.

8. Progress Report by the Chesterfield Canal Trust (RS)

Membership now at 1100 with marked increase in younger people and volunteers. CCT Web site and twitter etc. being used to reach new generation. The "E-Newsletter" is now on its 9th edition and the audience is growing quickly.

Trust members are working with the Pomegranate Theatre Company on a play about the origins and history of the canal.

Work party has grown and now has a midweek work session as well as the weekends.

James Brindley (display trailer) has been to around 50 venues this year and been visited by 4000 plus people and seen by many more. Before Christmas the trailer will be doing all the "canal capitals".

Talk at the Winding Wheel in Chesterfield on "The Canals of China and Chesterfield" was very well attended with over 200 people in the audience.

Canal Visitor Guide – 13,000 copies of the 2010 edition were printed all bar a few dozen have now gone. The 2011 edition with improved graphic design is now in the press.

Staveley Town Lock Fund Appeal (buy a brick / hod / barrow of bricks) is going well with over £5000 raised to date.

Several bids for external funding in the pipeline.

Successfully gained £20,000 Viridor funding to fill gap in funding at Hollingwood. Steel frame for Lock House extension has gone up. The Trust is becoming excited at the prospect actually moving in.

Python delivered the panels supplied by BW for the Works compound for the construction of "New Dawn" (the replica Cuckoo Boat) at Shireoaks Marina. Compound is up and delivery of a steel container for tools and stores is due in the next few weeks. Trust acknowledges the wonderful support of the residents of the basin and BW staff in making this possible.

Very good crop of press articles – every national waterway publication now carries at least a short note about the canal every month. Local Newspapers carry articles every few weeks. The canals profile has never been higher. For example the generous gift of £600 by a local couple as a Golden wedding present was carried by Radio Sheffield, local, regional and national newspapers – wonderful publicity from a generous gift.

9. Any Other Business The Chair, Cllr Yates, noted that David Trickett of the Chesterfield Canal Trust was seriously ill and asked that the best wishes of the Partnership be passed to him.

RS to Convey.

10. Dates & Venues of Next Meetings The dates were reviewed and it was decided to change the date of the first meeting in 2011 from 20th January to 10th February.
All meetings will commence at 10 am and should conclude by 12.30 pm with the exception of the field visit meeting. The dates and venues for the next meetings are:

All - Please note change of date of next meeting.

Thursday 10th January 2011 @ Chesterfield Town Hall, Rose Hill, Chesterfield as guests of Chesterfield Borough Council.

All - Please note.

Thursday 14th April 2011 @ The Idle Valley Centre, near Retford as guests of Nottinghamshire County Council

All - Please note.

Thursday 9th June 2011 @ Hollingwood Lock House Hub, near Staveley as guests of the Chesterfield Canal Trust.
Followed by lunch and a field visit to Staveley Town Basin.

All - Please note all day meeting (inspection visit to worksite)